

*Audit Committee  
Charter*

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## Introduction

This is the Charter of the Audit Committee. The Audit Committee, appointed by the Board of the Company specified in item 1 of the Schedule also operates as the Audit Committee for the Group, and performs the functions outlined in this Charter, for each of the entities (if any) specified in item 2 of the Schedule, except where the entity specified in item 2 of the Schedule has appointed its own audit committee.

The purpose of the Audit Committee is to assist the Board with review and oversight of the effectiveness of Suncorp's financial and operational control environment.

## Definitions

The following terms have the following meanings:

**"Audit Committee"** means the audit committee of the Group.

**"Board"** means the board of the Company and the board of each of the entities (if any) specified in item 2 of the Schedule, except for those entities which have appointed their own audit committee or adopted their own audit committee charter.

**"Company"** means the company specified in item 1 of the Schedule.

**"Company Secretary"** means the company secretary of the Company.

**"Financial Information"** means any financial reports (including reviewed half year and full year audited annual accounts), earnings press releases and other financial information for public release.

**"Group"** means the Company and the entities (if any) specified in item 2 of the Schedule.

**"Senior Executive"** means senior executive positions directly reporting to the Group CEO & Managing Director.

**"Suncorp Group"** means the Suncorp Group Limited group of companies.

## Role

The Audit Committee is responsible for performing the duties set out in this Charter to enable the Board to fulfill its statutory and fiduciary responsibilities with respect to oversight of the financial and operational control environment of the Group and reporting thereof including its effectiveness. The Audit Committee's role encompasses:

- overseeing the integrity of the financial statements, financial reporting systems and financial controls,
- overseeing the Group's financial reporting, including oversight of the Australian Prudential Regulation Authority (APRA) regulatory reporting and Australian Securities and Investments Commission (ASIC) statutory reporting and disclosure requirements,
- overseeing Australian Accounting Standards requirements,
- approving changes to accounting policies as required,
- overseeing the Group's taxation compliance and reporting, including oversight of Australian Taxation Office and State Revenue Offices reporting and disclosure,
- reviewing the appointment, compensation, performance, effectiveness and independence of the External Auditor,

- overseeing the appointment, performance and effectiveness of the Suncorp Group Internal Audit and facilitating its independence, and
- being available to meet with regulators on request.

## Composition

The Audit Committee will be appointed by the Board and shall comprise not less than three directors. All members of the Audit Committee must be non-executive directors, and a majority of members must be independent. The members should be financially literate, have an understanding of accounting and between them have a sufficient understanding of the industries in which the Suncorp Group operates.

## Chairman

The Board shall appoint one of the Audit Committee members, other than the Chairman of the Board or the Risk Committee, to serve as the Audit Committee Chairman. The Audit Committee Chairman must be an independent director. The Audit Committee Chairman and Audit Committee membership will be confirmed annually.

## Administrative Matters and Procedures

Meetings shall be held at a frequency determined by the Audit Committee but not less than four times per year. Special meetings may be convened by the Audit Committee Chairman as required.

Board members, who are not Audit Committee members, will receive copies of papers and may attend meetings of the Audit Committee as observers.

Non-committee members, including the Group CEO & Managing Director, the Group Chief Financial Officer, the Chief Risk Officer, General Counsel, the Internal Auditor, the CFO Finance Services, the External Auditor, the Appointed Actuary, representatives of management and any other person may attend part or all of any meeting of the Audit Committee at the invitation of the Audit Committee Chairman. Specific invitations will be offered to other Senior Executives where required.

The Audit Committee has unrestricted access to executives or any other officer or employee of the Group, as well as the External Auditor and the Appointed Actuaries, in order to fulfil its role and undertake its duties.

A quorum of any meeting will be two members or such other number determined by the Board. The agenda and supporting documentation will be circulated to the Audit Committee members a reasonable period in advance of each meeting.

The secretary of the Audit Committee will be the Company Secretary, or such other person as nominated by the Board. The secretary of the Audit Committee will circulate minutes to members of the Audit Committee and the Board as soon as practicable after each meeting.

The Audit Committee Chairman will provide the Internal Auditor, the External Auditor and other relevant executives with clear right of access to the Audit Committee and the Board.

Further, the Board Chairman may determine, in consultation with the Audit Committee Chairman, that a particular matter set out in the Duties and Responsibilities section of this Charter should receive consideration at a Board meeting.

# Reporting

The Audit Committee shall submit an update to the Board summarising the Audit Committee activities and detailing any approvals or recommendations after each committee meeting.

When required or considered necessary, the Audit Committee shall provide reports to the Risk Committee on key audit findings that may be relevant to the Risk Committee's duties and responsibilities and, in particular, in relation to any material gaps identified in the Suncorp Group's control environment that the Risk Committee may need to consider when assessing the Suncorp Group's risk profile.

The Audit Committee shall regularly review this Charter and its continuing adequacy together with an evaluation of the Audit Committee's performance and the extent to which the Audit Committee has met the requirements of the Charter.

Specifically, reporting by the Audit Committee will include:

- recommending any changes in the Charter to the Board, and
- self-assessing the effectiveness of the Audit Committee on a regular basis.

# Duties and Responsibilities

The Audit Committee shall:

With respect to the control of reporting of financial information to users of financial reports and the application of accounting policies the Audit Committee shall:

- review the Suncorp Group's corporate and financial reporting and disclosure processes and make recommendations to the Board in relation to the adequacy of those processes,
- review and discuss with the External Auditor any Financial Information,
- consider whether Financial Information is accurate, adheres to accounting standards and policies, reflects the Audit Committee members' understanding of, and otherwise provides a true and fair view of the financial position and performance of the Suncorp Group, as a basis for recommending to the Board for adoption and release,
- on a timely basis receive from management and the External Auditor analysis of significant financial reporting and key audit matters and review such analysis,
- review and approve critical accounting policies with the External Auditor and management, and review and discuss with management and the External Auditor any significant matters arising from the audit, management judgments and accounting estimates,
- make recommendations to the Board in relation to any significant changes to Suncorp Group's auditing and accounting principles, policies, controls, procedures and practices,
- review and recommend to the Board the certification provided by the Group CEO & Managing Director, Group Chief Financial Officer and the Chief Risk Officer on annual and half yearly financial reports and review the processes that were used to reach the opinion provided in the certification,
- review and recommend to the Board disclosure covering governance, risk management including tax risk management issues in accordance with the requirements of regulators,
- review and recommend to the Board the General Insurance Financial Condition Report,
- review and approve the Actuarial Advice Framework and Actuarial Valuation Report,
- review and recommend to the Board the form of opinion that the External Auditor proposes to render,

- receive assurance and reports from the External Auditor as to the quality and adequacy of internal controls as they relate to financial reporting,
- review and recommend to the Board, if required any reports prepared in relation to issues of shares, debt securities, or other instruments requiring the issue of a prospectus, where the prospectus is issued by a member of the Group, to the extent that this activity is not performed by a designated Board Sub-Committee, and
- consider any reports prepared by the External Auditor in relation to the above due diligence procedures and make appropriate recommendations to the Board as necessary,
- Oversee the integration and the integrity of sustainability-related considerations with the financial reporting process; review and, if necessary, recommend to the Board reporting related to climate and other sustainability matters.

With respect to the control of risk management systems, business policies and practices and protection of Suncorp Group assets the Audit Committee shall:

- review the assessment of the adequacy of internal controls and processes for managing key risk areas and where considered necessary, commission and direct specific actions and assign responsibility to ensure internal financial and non-financial controls are adequate,
- establish procedures for the receipt, retention and treatment of complaints received by the Company regarding accounting, internal accounting controls and auditing matters,
- establish and maintain policies and procedures that enable employees to confidentially (or anonymously) submit information about accounting, internal accounting controls, tax, internal control, compliance, audit and other matters about which the employee has concerns,
- receive and review any reports made by Internal Audit, and
- commission specific investigations relating to financial matters, records, accounts and reports as appropriate.

With respect to oversight of External Audit the Audit Committee shall:

- review the independence, qualifications, performance and effectiveness of the External Auditor at least annually and provide prior endorsement and make recommendations to the Board on the appointment and/or removal of the External Auditor as necessary,
- review and note the annual External Audit plan and approve the fees charged for audit and review services,
- annually review and recommend to the Board the terms of audit engagement,
- review and make recommendations to the Board in relation to the scope and adequacy of the External Audit function,
- review and consider observations from the External Auditor on the culture of the control environment and audit processes of the Suncorp Group,
- pre-approve categories of non-audit services that may be provided by the External Auditor as per the Auditor Independence Policy,
- annually review and approve the policy for approval of non-audit services that are to be undertaken by the External Auditor,
- ensure disclosure to shareholders of the Audit Committee's approval of all non-audit services provided by the External Auditor,
- review and consider audit reports issued by the External Auditor on the Suncorp Group financial reports, APRA Prudential Supervision engagements and other activities,
- consider and review reports prepared by the External Auditor on critical accounting policies, alternative treatments of financial information permitted under relevant Accounting Standards and other written communication between the External Auditor and management,

- consider and oversee resolution of any disagreements between the External Auditor and management regarding the Suncorp Group's financial reporting that the External Auditor shall report directly to the Audit Committee,
- periodically meet with the External Auditor without management being present,
- discuss and evaluate with the External Auditor any relationship that may impact their objectivity and independence, and
- review annually the External Auditor's statement regarding their independence including details of all relationships with the Group and make appropriate recommendations to the Board if there is any threat to the External Auditor's independence set out in APES 110 Code of Ethics for Professional Accountants, as well as other additional independence requirements set out by APRA.

With respect to oversight of the Internal Audit function the Audit Committee shall:

- review and approve the Internal Audit Charter, budget and staffing for the Internal Audit function,
- review, approve and monitor the implementation of the annual Internal Audit plan, including assessing its compliance with regulatory requirements, reviewing the results of significant internal audits undertaken and assessing management's responsiveness to internal audit findings and recommendations,
- review and note the regular Internal Audit reports including management responses, timing and implementation of action plans. Where considered necessary, commission and direct specific actions and assignment of responsibility to resolve any issues noted in the reports,
- review assessments by the Internal Audit function of the effectiveness of internal controls and procedures,
- review the activities, resources and organisational structure of Internal Audit including the approval of any material proposed outsourcing of part of the Internal Audit function,
- review the Internal Audit function's independence from management,
- provide prior endorsement, and make recommendations to the Board, on the appointment and/or removal of the Internal Auditor. Whilst the Internal Auditor has a direct functional reporting line to the Chairman of the Audit Committee, the Internal Auditor also reports to the Chief Executive Officer on administrative matters. The Audit Committee will periodically meet with the Internal Auditor without management present, and ensure that Internal Audit has unfettered access to the Audit Committee through the Board Audit Committee Chairman,
- upon request may review the performance of the Internal Audit function and make recommendations to the Board, and
- receive and consider observations from the Internal Audit function on the culture of the control environment and audit processes of the Suncorp Group.

## Interaction with the Board and Other Committees

The Chairman of the Audit Committee will periodically meet with the Chairman of the:

- Board;
- Risk Committee;
- People & Remuneration Committee; and
- Other standing committees of the Board as appropriate

to consider and share key information identified by those committees.

Matters requiring the attention of the Board and other Committees will be circulated to the appropriate committee by the Secretary of the Audit Committee.

## Rights of Access and Authority

Each member of the Audit Committee has rights of access to executives, Appointed Actuaries, as well as Internal Audit and External Audit without management present, and rights to seek explanations and additional information from both management and auditors. Whilst the Internal Audit function reports to the Group Executives, it is acknowledged that the Internal Auditor also reports directly to the Audit Committee.

## Schedule: Audit Committee Charter

### Item 1: Name of Company

Suncorp Group Limited

### Item 2: Name of Entities

Suncorp Insurance Holdings Limited, Suncorp Life Holdings Limited and all other APRA-regulated entities within the Suncorp Group.